



# Minutes of Hillington Parish Council Meeting held on the 25<sup>th</sup> of July 2023

From 7.30pm at the Ffolkes Arms.

Parish Clerk: Caroline Boyden

Tel: 07368 861696 / e-mail: hillingtonpc@hotmail.com

**Present: Cllrs Graham Rogerson (GR) Jane Hill (JH), Cllr Terry Kivlin (TK), Ben Wallace (BW), Cllr Mick Battersby (MB) and Caroline Boyden, Parish Clerk. Members of the public 5**

**Welcome to all from the Parish Clerk**

**1. Apologies** – Cllr Worsley, Cllr Beales

**2. To receive questions and comments from members of the public:**

See item 8.

Concerns raised regarding the lack of support for the table top sale.

**3. Declarations of Interest** – none

**4. To sign as a correct record the minutes of the Annual Parish Council Meeting held on the 23<sup>rd</sup> of May 2023** - minutes were proposed by GR, seconded BW, and all in favour.

**5. No report from our County Councillor or apologies**

**6. No report from the Borough Councillor**

**7. Correspondence and Communications**

a. RSPCA East Winch open day flyer on the website for information

b. Request from a resident regarding the planting of crocus and wildflowers – Highways advised this could not take place due to the verge being so close to the road.

c. Open Reach Fibre installation email from a resident received and advised to contact Cllr Beales for an update.

d. Ivy growing on the pillar with the cross – GR to look into contact with agencies for help and advice.

e. Clerk had received an email from a tourist stuck in traffic on 21<sup>st</sup> of July due to roadworks and an acknowledgement had been sent.

f. The new dog bin and noticeboard to be installed.

**8. PLANNING MATTERS:**

Application for a new premises licence at Gatton Waters Caravan Park. The owner was present and advised that this was for the serving of alcohol and music in the club house only. This was approved by all.

TK advised that the application to build off Pasture Close had been withdrawn and it is expected that a smaller version will be put forward.

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Signed .....

Date .....

**9. FINANCE:**

- a. To approve the Financial Reports for May and June including bank reconciliations.  
Proposed to 30.6.23 – proposed by GR, seconded by MB and all in favour. Total £11268.33
- b. To approve payments made in June and due in July(to date) as sent out by the clerk.  
Proposed MB, seconded by GR and all in favour.
- c. To review and approve the Qtr. 1 financial review – all in favour and just under budget.
- d. Clerk confirmed that the AGAR has been accepted by PKF Littlejohn.
- e. Clerk raised the updating of our Risk Management policy should anything happen to the clerk. The proposal of using SharePoint to hold cloud storage etc., was approved with all in favour. Clerk to arrange.

**10. Matters for inclusion at the September Meeting:**

Please advise clerk a week before the next meeting of any matters to include.

Meeting ended at 7.59 pm, and the Chairman thanked everyone for attending.

Next Parish Council Meeting will be on the 26<sup>th</sup> of September 2023 from 7.30pm at the Ffolkes Arms.

**PAYMENTS FOR APPROVAL JUNE 2023**

Salary	£ 145.40
HMRC	£ 96.40

**PAYMENTS FOR APPROVAL JULY 2023**

Salary	£ 145.40
HMRC	£ 96.40
Church of St. Mary the Virgin	£ 1000.00