# Minutes of the Annual Meeting of Hillington Parish Council held on Tuesday 23 July 2019, 7.30pm in the Ffolkes, Hillington.

**Present:** Chairman J Hill, Cllrs T Kivlin and G Rogerson

**In Attendance**: The Clerk, 2 members of the public

# Apologies for absence and approval of reasons for absence.

Cllr Worsley and Cllr Wallace.

# Declarations of Interest.

* 1. **To receive members declarations of interest in any of the items on the agenda.**

Cllrs Hill and Kivlin declared an interest in the item concerning Wheatfields Close as they lived in the same road, they took part in the discussion and vote.

# To receive and consider any written requests for dispensation for disclosable interests.

None

# Ward Members’ Reports

* 1. **KL&WN Borough Council:** Cllr. Moriarty apologised for not attending the meeting and submitted a written report. Alive Leisure, the provider of all the Borough’s leisure services, was now back within the control of the Borough. This was no reflection on the Trustees’ sterling work. KLIC was also back within the Borough’s ownership at an agreed price and work was underway to recoup the balance of £1 million plus owed by NWES. An external enquiry chaired by the LGA (Local Government Association) would examine the whole exercise. The CEO of the Borough would retire at the end of August, a replacement would be chosen from existing staff and there would also be a management restructure in order to save money. There had been a round of staff training to encourage responses to the public to be more forthcoming. The way in which the Local Plan Task Group would alter to ensure dealings were more transparent.

The governance of the Borough would be examined to see if a committee system might work better for the current political balance. The Borough had also agreed to invest in two new 50+ seating cinema screens on the first floor of the Corn Exchange.

* 1. **Norfolk County Council:** Cllr. Stuart Dark had sent his apologies.

## Resolved to approve that the minutes of the Meeting of the Council held on 20 May 2019 be signed as a true and accurate record of the meeting.

1. **Matters arising from the Minutes** – *For information only*

**Seat:** Council thanked Cllr Worsley who had cleaned and oiled the wooden seat.

**Bus Shelter Clean:** The Chairman confirmed she would ask her window cleaner.

1. **Public Forum:** *The meeting will be adjourned to allow a period, not exceeding 15 minutes, for public participation*

Residents raised concerns about the increase in vehicle speeding. The Chairman outlined various initiatives which hopefully mitigate the problem.

# Finance

* 1. **To note receipts and approve payments due**

## Resolved Council approved payments as listed

|  |  |  |  |
| --- | --- | --- | --- |
| 100443 | Village Sign People (Mr T Kivlin) | 1285.00 | 0 |
| 100444 | P. J Sewell Clerk Salary (June/July) | 350.08 | 0 |
| 100445 | KL&WN Borough Council - Election Costs | 48.85 | 0 |

* 1. **To review Reserve policy and note Reserves for 2019-2020**

The Clerk said that the Council should consider a review the current website, there was some money in the budget set aside for this, but an initial revamp may require expenditure under the Transparency Grant heading in the reserves.

## Resolved to keep the Reserve policy as drafted Resolved to approve Reserves for this year 2019/20

***Resolved to set up a working group for the purpose of preparing the budget for 2020/21***

1. **Planning**
	1. **To consider any further applications received after compilation of this agenda** – None. Cllrs Kivlin and Rogerson would attend the Annual Planning Sessions run by the Borough Council on Wednesday 25 September 2019 in King’s Lynn.

# Highway matters

* 1. **Wheatfields traffic and parking issues**

Council reviewed the email received from a Wheatfields’ Resident regarding parking on the

footpath.

## Resolved to circulate a Newsletter after the summer to include a request to residents asking that they do not park on the footpath or near to junctions.

* 1. **Community Speed Watch**

The Council noted that all the volunteers had now been vetted and Hillington was closer to having its own speed watch. Cllr Rogerson, Speed Watch Coordinator, had contacted all those on the vetting list but as yet had not received a response from everyone. Cllr Rogerson was to meet with the police to risk assess suitable sites for the team.

# Speed Activated Mobile 2 sign partnership with Flitcham

The Council noted that one SAM2 unit to be shared with Flitcham would be provided at no cost to the Parish. The sign would include a data monitoring kit. The Clerk had met with Highways who had approved two sites for the Signs – each sign could be used on the front or back of each pole. There was a memorandum of understanding to be signed and returned to Highways.

## Resolved to sign the Memorandum of Understanding as required by Norfolk County Council Resolved to authorise the Clerk to place order for the unit

***Resolved to approve sites on Station Road and A148 just by Hillington Gates as advised by Norfolk County Council***

* 1. **Highway fault reports**

The Clerk had reported to Highways that one of the flashing 30mph signs was not working.

# Community Events

* 1. **Bulb Planting – 19 October**

Council discussed the Bulb planting, details of which had been circulated to residents via an earlier Newsletter. The Clerk would print off and laminate 6 copies of the poster to pass to Cllr

Kivlin to put up around the village. Cllr Worsley would be asked to order and collect a suitable number of bulbs.

# Remembrance Day – To approve Wreath Order

## Resolved to order the wreath for Remembrance Day

The Chairman said she would ask Mr Payne to lay the wreath on the day

1. **Correspondence** - *For information only*

-The Council reviewed a resident’s idea about setting up a task group to plant up grass verges with wildflowers and tree planting. The Clerk had explained that the verges were the property of Norfolk County Council and the Parish Council owned no land.

-Council noted the invitation to attend Dark Skies event in September run by the AONB group.

-The Council noted the Clerk’s resignation. The Clerk would draw up an advert to recruit a new Clerk for circulation by Norfolk Alc

# The next meeting would take place on Monday 23 September at 7.30pm